



**SAN FRANCISCO
STATE UNIVERSITY**

STUDENT AFFAIRS & ENROLLMENT MANAGEMENT
OFFICE OF THE DEAN OF STUDENTS

1600 Holloway Avenue
Student Services Building-Suite 403
San Francisco, CA 94132

Tel: 415/338.3888
begley@sfsu.edu

To: Leslie E. Wong, PhD
President

Via: Luoluo Hong, PhD, MPH
Vice President & Title IX Coordinator
Student Affairs & Enrollment Management

From: Mary Ann Begley, PhD
Interim Associate Vice President & Dean of Students
Student Affairs & Enrollment Management

Digitally signed by Mary Ann Begley
DN: cn=Mary Ann Begley,
o=SFSU, ou=Dean of Students,
email=begley@sfsu.edu, c=US
Date: 2016.08.19 12:09:22 -08'00'

Re: Amendment of UED 85-08, Skateboards and Roller Skates

Date: August 19, 2016

Cc: Ron Cortez, Vice President & CFO, Administration & Finance
Alison Sanders, Chief of Staff, Office of the President
Leshia Claudio, Executive Assistant, Office of the President
Reggie Parson, Interim Chief of Police
Michael Beatty, Risk Manager
Tom Lollini, Sr. Associate Vice President of Physical Planning & Development
Tom Vani, Consultant, University Property Management
Jeny Valdez-Patino, Interim Executive Director, University Property Management
Philippe Cumia, Director of Student Housing
David Rourke, Director of Residential Life

University Executive Directive (UED) 85-08, "Skateboards and Roller Skates," was established in March 1985 in the interest of pedestrian safety. At the time of the creation of the Executive Directive, it established restrictions on the use of bicycles, mopeds, skateboards, and roller skates within the interior pathways of campus.

With the increasing popularity of "hoverboards," in Spring 2016, we updated UED 85-08 to include restrictions on the use of "hoverboards" on campus pathways. Additional considerations and recommendations were made for the Housing license agreement and the Community Living Standards to ban the use and/or storage of "hoverboards" within the residential community.

Recommended Action

Please check box reflecting recommend action:

Retire UED Recommend Changes to UED

Reasons for proposed recommendation:

It has since come to our attention that the term "hoverboard" is actually a brand name. As a result, we are amending the original language approved in February 2016 from "hoverboard" to the generic term used by the government, "Self-balancing two-wheel electric scooter/board." Attached is the amended policy language.

Should you have any questions or concerns about this recommendation, please feel free to contact me at 415-338-3888.

PRESIDENTIAL ACTION:

Approved

Denied

SIGNED: Leslie Wong DATE: 8-22-16

San Francisco State University Office of the President

Date: March 28, 1985

Amended: August XX, 2016

To: Deans and Administrative Officers

From: Leslie E. Wong, President

Subject: University Executive Order #85-08: Skateboards and Roller Skates

In the interest of pedestrian safety it is recommended that the Bicycle and Moped Regulations be amended to prohibit the use of skateboards, roller skates and self-balancing one and two-wheel electric scooters/boards on campus.

Mary Ann Begley 8/19/2016 1 07 PM

Deleted: the University's Public Safety Council has

Pursuant to authority and responsibilities assigned to this office under Sections 21113 of the California Vehicle Code; Section 89031-89035 of the California Education Code; and Section 42200, Title 5, California Administrative Code, the Bicycle and Moped Regulations are hereby amended as to include:

Mary Ann Begley 8/19/2016 12 12 PM

Deleted: "hoverboards"

USE OF SKATEBOARDS, ROLLER SKATES, and SELF-BALANCING ONE AND TWO-WHEEL ELECTRIC SCOOTERS/BOARDS

Mary Ann Begley 8/19/2016 12 13 PM

Deleted: "HOVERBOARDS"

All walkways, pathways, pedestrian ramps, patios, stairs, and plaza areas are reserved for foot traffic only with the exception of emergency and service vehicles.

The use of skateboards, self-balancing one and two-wheel electric scooters/boards (e.g., "hoverboards"), roller skates, inline skates, and other similar wheeled devices or equipment anywhere on campus is strictly prohibited.

San Francisco State University Office of the President

Date: March 28, 1985

Amended: August XX, 2016

To: Deans and Administrative Officers

From: Leslie E. Wong, President

Subject: University Executive Order #85-08: Skateboards and Roller Skates

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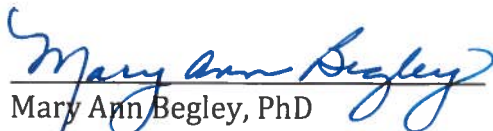
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The use of skateboards, self-balancing one and two-wheel electric scooters/boards (e.g., "hoverboards"), roller skates, inline skates, and other similar wheeled devices or equipment anywhere on campus is strictly prohibited.

Reviewed by:



Mary Ann Begley, PhD
Interim Associate Vice President & Dean of Students

8/19/16
Date

Approved by:



Luoluo Hong, PhD, MPH
Vice President & Title IX Coordinator
Student Affairs & Enrollment Management

8/22/16
Date

San Francisco State University Office of the President

Date: March 28, 1985

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From: Leslie E. Wong, President

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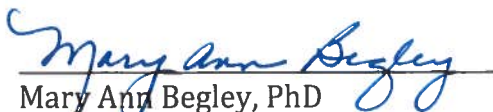
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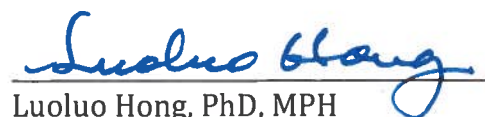
Reviewed by:



Mary Ann Begley, PhD
Interim Associate Vice President & Dean of Students

8/19/16
Date

Approved by:



Luoluo Hong, PhD, MPH
Vice President & Title IX Coordinator
Student Affairs & Enrollment Management

8/22/16
Date



TO: Les Wong, PhD President
THRU: Luoluo Hong, PhD, MPH Vice President, Student Affairs & Enrollment Management
FROM: Mary Ann Begley, PhD Interim Associate Vice President & Dean of Students
RE: Review Recommendation for: UED 85-08
CC: Ron Cortez, Vice President & CFO, Administration & Finance
Leshia Claudio, Executive Assistant to the President
Tom Lollini, Sr. Associate Vice President, Physical Planning & Development
Reggie Parson, Interim Chief of Police
Jay Orendorff, Executive Director, University Budget & Operations
Michael Beatty, Risk Manager
Jeny Valdez-Patino, Interim Executive Director, University Property Management
David Rourke, Director, Residential Life

Purpose: (Please indicate why the UED is required):

University Executive Directive 85-08, "Skateboards and Roller Skates", was established in March 1985 in the interest of pedestrian safety. At the time of the creation of the Executive Directive, it established restrictions on the use of bicycles, mopeds, skateboards, and roller skates within the interior pathways of campus.

Recommended Action

Please check the box reflecting recommended action:

- Retire UED
Recommend Changes to UED

Reasons for proposed recommendation:

With the increasing popularity of hoverboards, and the specific ongoing safety and fire hazard concerns related to these devices, it is recommended that UED 85-08 be amended to include restrictions on the use of hoverboards on campus pathways. Additional considerations and recommendations are being made for the Housing license agreement and the Community Living Standards to ban the use and/or storage of hoverboards within the residential community.

PRESIDENTIAL ACTION:

Approved/Denied

SIGNED: Leslie Wong

DATE: 2-10-16

San Francisco State University Office of the President

Date: March 28, 1985

Amended: January XX, 2016

To: Deans and Administrative Officers

From: Leslie E. Wong, President

Subject: University Executive Order #85-08: Skateboards and Roller Skates

Michael Beatty 1/7/2016 2:58 PM

Deleted: Chia-Wel Woo

In the interest of pedestrian safety the University's Public Safety Council has recommended the Bicycle and Moped Regulations be amended to prohibit the use of skateboards, roller skates and "hoverboards" on campus.

Michael Beatty 1/7/2016 3:00 PM

Deleted: and

Pursuant to authority and responsibilities assigned this office under Sections 21113 of the California Vehicle Code; Sections 89031-89035 of the California Education Code; and Section 42200, Title 5, California Administrative Code, the Bicycle and Moped Regulations are hereby amended as to include:

USE OF SKATEBOARDS, ROLLER SKATES and "HOVERBOARDS"

Michael Beatty 1/7/2016 3:02 PM

Deleted: AND

All walkways, pathways, pedestrian ramps, patios, stairs, and plaza areas are reserved for foot traffic only with the exception of emergency and service vehicles.

The use of skateboards, hoverboards, roller skates, inline skates, and other similar wheeled devices or equipment anywhere on campus is strictly prohibited.

Mary Ann Begley 12/7/2016 11:46 AM

Deleted: All walkways, pathways, and plaza areas are reserved for foot traffic only with the exception of emergency and service vehicles.

All walkways, pathways, and plaza areas are reserved for foot traffic only with the exception of emergency and service vehicles.

The use of skateboards, and roller skates and "hoverboards" anywhere on campus is strictly prohibited.

San Francisco State University Office of the President

Date: March 28, 1985

Amended: January 27, 2016

To: Deans and Administrative Officers

From: Leslie E. Wong, President

Subject: University Executive Order #85-08: Skateboards and Roller Skates

In the interest of pedestrian safety the University's Public Safety Council has recommended the Bicycle and Moped Regulations be amended to prohibit the use of skateboards, roller skates and "hoverboards" on campus,


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The use of skateboards, hoverboards, roller skates, inline skates, and other similar wheeled devices or equipment anywhere on campus is strictly prohibited.

Reviewed by:



Mary Ann Begley, PhD
Interim Associate Vice President & Dean of Students

1/26/16
Date

Approved by:



Luoluo Hong, PhD, MPH
Vice President, Student Affairs & Enrollment Management

2/3/16
Date

San Francisco State University Office of the President

Date: March 28, 1985

Amended: January 27, 2016

To: Deans and Administrative Officers

From: Leslie E. Wong, President

Subject: University Executive Order #85-08: Skateboards and Roller Skates

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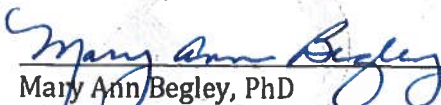
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Reviewed by:



Mary Ann Begley, PhD
Interim Associate Vice President & Dean of Students

1/26/16
Date

Approved by:



Luoluo Hong, PhD, MPH
Vice President, Student Affairs & Enrollment Management

2/3/16
Date

Subject: FW: UED Presidential Recommendation Template - Hoverboards
Date: Friday, January 22, 2016 at 8:54:06 AM Pacific Standard Time
From: Michael Beatty
To: Mary Ann Begley
CC: Reginald D Parson

FDF for LUO2 & MAB

Good Morning Mary Ann,

I just wanted to make sure that you had the information regarding the process for revising a UED. See the attached email from Corinne.

Sincerely,

Michael Beatty, ARM
Risk Manager
Enterprise Risk Management
San Francisco State University
1600 Holloway Avenue, ADM 260
San Francisco, CA 94132

Office: 415 338 1124
Mobile: 415 509 8559



*1/27/16
I would like to
for your submission -
officials require 1 to
around UED 25-08 -
SP Hoverboards & Follow-up
Beatty
Mary Ann*

*LUO 2, - MARY ANN SIGNED
THE MEMO
A*

From: Corinne Da Cunha <cdacunha@sfsu.edu>
Date: Tuesday, January 19, 2016 at 1:01 PM
To: Jay Orendorff <javo@sfsu.edu>, Michael Beatty <mbeatty@sfsu.edu>
Subject: UED Presidential Recommendation Template

Jay and Michael

In follow up to Ron's request to prepare your submission for Presidential review, please find attached the cover sheet that must accompany your submission. In addition, below is an outline of your next steps.

The 3 next steps are as follows:-

1. Complete the attached UED Presidential Recommendation form (on your office letterhead if you choose).
2. For the UED you are revising for submission, please ensure the following occurs:
 - a) Attach a current version of the UED with visible tracked edits on it (the goal is to see at a glance the changes being proposed on the existing UED).
 - b) Include two clean copies of the revised UED. Each must have a "Reviewed by, Signature and Date" line for the respective AVP/Dean/ Executive Director submitting it, and an

"Approved by, Signature and Date line" for the VP.

3. Once the above is complete, please forward to the attention of Leshia in the President's office to advance. She has facilitated this process with me.

In the event the UED's you are submitting require either a legal review, and/or are such that the topic also intersects with other VP areas, I would like to kindly request that the respective consultations occur in advance of submission to the President's office.

Let me know if you have additional questions.

Regards
Corinne

Corinne da Cunha, MSW
Director, Strategic Business Operations
Office of the Vice President & CFO,
1600 Holloway Avenue, ADM 354 Ph: (415) 405-3968; cdacunha@sfsu.edu
San Francisco, California 94132

